

## **TECHNICIAN (LX AND SOUND)**

### **Theatr Clwyd**

#### **Job Description**

Theatr Clwyd has been Wales' foremost producing theatre since 1976. The Executive Team (Artistic Director – Tamara Harvey and Executive Director – Liam Evans-Ford) are currently navigating the most important cultural and operational shifts in the 42 years of its existence, a period which will redefine and secure the future of this unique and valuable arts centre - the foremost producing theatre in Wales.

Theatr Clwyd produces upwards of eight shows a year - mainly in English, but also in Welsh - and presents some of this work on tour in Wales and the rest of the UK. It has a hugely successful programme of work for and with young people that is created both within and without the building, and tours to local schools, within Wales and beyond. The building also hosts a variety of touring drama, dance, music and art for all ages, a comprehensive film programme and an active community programme and the organisation is at the forefront of work around arts and wellbeing.

We have made strides in changing the shape of our programming; we've committed to placing visitor experience at the heart of our decision making; we've begun to grow our commercial events; we've taken the first steps in deepening our relationship with our community; we've started to develop our auxiliary offers and we've been working hard to market our work and our building more strategically and effectively. We have also delivered a feasibility study for major capital redevelopment and received funding from ACW to take forward plans into Design & Development.

Theatr Clwyd is the only producing theatre left in the UK still owned by a local authority. With a turnover of £5.3m in 2015-16, it is supported by the Arts Council of Wales, Flintshire County Council and by its own activities. There are annually some 2,115 individual events, attended by around 200,000 people, plus 50,000 young people participating in outreach events. During 2016/17 a further 220,000 people saw a Theatr Clwyd show elsewhere in the UK.

#### **Job Summary**

#### **TECHNICIAN (LX AND SOUND)**

Reports to: Technical Manager, Senior Technician (Lighting) and Senior Technician (Sound and AV)

Benefits include:

Salary: £18,746 - £20,661

Holiday: 23 days

Notice period:

## **TECHNICIAN (LX AND SOUND)**

### **The Production Department**

The purpose of the Production Department is to create and run to the highest standards all aspects of Theatr Clwyd's productions and related projects, in partnership with directors, designers and project leaders. The department is responsible for ensuring creative teams achieve their artistic vision within agreed timescales and budgets.

Members of the Production Department work closely and collaboratively together to realise the full potential of our productions and of visiting shows. They also support all events in the building, the work of the Creative Engagement Department and all of Theatr Clwyd's work that tours into the community and beyond.

### **Job Purpose**

To work as part of the technical team within the Production Department, with a specialism in lighting and sound, delivering a service to Theatr Clwyd productions of the highest possible standards. Working primarily in the area of Lighting and Sound, he/she will work on occasions alongside colleagues in other areas of the Production department.

### **Key responsibilities**

#### **General**

- To liaise with relevant departments and individuals to ensure lighting and sound technical support is anticipated and provided.
- To provide lighting and sound technical support to all users of the theatre and any rehearsal spaces.
- To provide lighting and sound technical cover during performances as required.
- To provide lighting and sound technical cover as required for the Creative Engagement programmes.
- To oversee casual staff as required.
- To assist during fit-up and production weeks to ensure they run smoothly.
- To attend and contribute to production and planning meetings as required.
- To make the Senior Technician (Lighting) and Senior Technician (Sound and AV) aware should any specialist equipment need to be hired or purchased; to source and order stock and consumable items, practicals and fittings if required.
- To work within set budgets.
- To undertake practical work in relation to get-ins, fit-ups, strikes and get-outs, including the assembly, rigging, adjustment and use of scenery, props, rigging and lifting equipment, lighting equipment, special effects and sound equipment.
- To rig, focus and light shows as directed by the Lighting Designer to achieve the requirements of each production.
- To prepare plans and schedules, as required, in relation to fitting up and rigging of technical equipment.
- Day-to-day maintenance of the site i.e. changing light bulbs, cleaning fittings etc., ensuring suitable lamp stocks are maintained.
- To set up any LX, sound or AV equipment required for the performance or event spaces.

- Where required, to provide technical assistance to external users.
- Where required, to provide technical assistance to the Cinema Projectionist and provide relief cover.

### **Health and Safety**

- To ensure all Health and Safety requirements are met at all times while working.
- To attend training as required and maintain awareness of Health and Safety regulations specific to the spaces and equipment used.
- With the Senior Technician (Lighting) and Senior Technician (Sound and AV), to assist with regular safety checks of all technical equipment, machines, fixtures and fittings.
- To ensure that all specialist electrical equipment is correctly shut down at the completion of each working day.
- To ensure that all potential hazards are made safe as soon as is practicably possible.
- To assist in the safe evacuation of staff and audience members in the event of a fire or emergency situation.
- In conjunction with the Senior Technician (Lighting) and Senior Technician (sound and AV), to ensure external hires are fully briefed on the safe use of the theatre space.
- To work with the Senior Technician (Lighting) and Senior Technician (Sound and AV) to provide any necessary support in the hiring out of sound and lighting equipment when required.
- To produce risk assessments and method statements as required.

### **Other**

- To ensure all equipment is stored safely and is accessible to authorised users.
- To maintain an inventory of all equipment and materials held and used.
- To perform any other duties as reasonably requested by the Senior Technician (Lighting), Senior Technician (Sound and AV) and the Technical Manager.

## **Person Specification**

### **Essential**

- Practical relevant experience working in a venue or theatre technical department, or a touring company or similar, or else an appropriate recognised qualification.
- Experience in rigging, adjustment, programming and operation of theatrical lighting, sound and AV equipment, power distribution, communication and control systems.
- Knowledge of electrical theory and practice relating to theatre lighting and sound and communications systems.
- Up-to-date knowledge of lighting and sound systems, control apparatus, equipment and its maintenance.
- Demonstrable ability to read and understand technical plans, with knowledge of CAD and other applications.
- Excellent interpersonal skills and ability to communicate clearly and consistently with all theatre and event space users, especially non-technical users.
- Ability to use a wide range of portable power tools and hand tools safely and confidently.
- An organised approach with a proved track record of meeting deadlines and managing conflicting priorities.
- Experience in implementing health and safety requirements and risk assessments.
- Training in manual handling, MEWP, ladder and tallescope use.
- Physical fitness and willingness to work at height.
- Confidence in working independently but also willingness to collaborate across many departments.
- Ability to work flexible and unsociable hours including evenings, weekends and bank holidays.
- Full, clean driving licence.

### **Desirable**

- Strong, proven experience in lighting design.
- Strong, proven experience in sound design.
- Experience in rigging, adjustment and operation of theatrical rigging and flying systems.
- Experience in rigging, adjustment and operation of special effects and video equipment.
- Up-to-date knowledge of digital audio and audio-visual equipment and its use in relation to live, recorded and playback techniques.
- Experience of setting up and rigging scenery and stage decking systems.
- Work at height training.
- Experience of event management.
- Knowledge of theatre, dance and other art forms within the UK generally and Wales specifically.
- Written and spoken Welsh.